September 2015

Dear Students and Parents/Guardians,

My ***“nombre”1*** is Patricia Almanzar, and I am very ***“contenta”2*** to introduce myself as your student’s Spanish teacher this year. I have a strong background in ***lingüísticas,3*** and my ***“experiencia4”*** includes teaching Spanish to students from Pre-K to adults in both traditional and intensive language “***institutos.5***

Learning Spanish is a valuable tool that will help your student in the ***“futuro.6”*** I know you will help your student achieve that success by encouraging him/her to stay up-to-date with assignments and to seek additional help from me or from our foreign language tutors as needed. In the coming weeks, I hope to be able to post assignments online as a point of ***“referencia.7”***

If you have any questions or concerns, I hope that you will not hesitate to contact me by ***“teléfono8”*** (914) 721-2557 or by email ( [palmanzar@scarsdaleschools.org](mailto:palmanzar@scarsdaleschools.org)). Also, I am available during my office hours located in room 403 should you or your student wish to meet with me in ***“persona.9”*** I look forward to getting to know you and your student in the next few months! ***You will find a copy of the class policies and syllabus attached to this page (and also available online on my teacher page). Please sign and return the bottom portion of this sheet to indicate you have read the attached course requirements and discussed them with your student.***

***“Sinceramente,10”***

[](http://www.gettyimages.com/detail/97228869/CSA-Images)Patricia Almanzar

|  |
| --- |
| 1. name |
| 2. content/happy |
| 3. linguistics |
| 4. experience |
| 5. institutes |
| 6. future |
| 7. reference |
| 8. telephone |
| 9. person |
| 10. Sincerely |

[](http://www.clker.com/clipart-2851.html)------------------------------------------------------------------------------------------------------------

Please complete the bottom portion and have your parent/guardian sign this attesting that they have reviewed the class expectations sheet. \****please review the material for a “quiz.”***

***\*I have read the ATTACHED Class POLICIES and Syllabus and understand the policies described therei***

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SID#: \_\_\_\_

***PLEASE PRINT CLEARLY:***

Student’s Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ best tel. #: \_\_\_\_\_\_\_\_\_\_\_

Mother’s Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ best tel. #: \_\_\_\_\_\_\_\_\_\_\_

Father’s Name (print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ best tel. #: \_\_\_\_\_\_\_\_\_\_\_

[](http://images.google.com/imgres?q=spanish+class&num=10&hl=en&biw=1540&bih=820&tbm=isch&tbnid=w-8HPqRNbNUNSM:&imgrefurl=http://spanish-srtav.wikispaces.com/&imgurl=http://www.istockphoto.com/file_thumbview_approve/2766519/2/istockphoto_2766519-sombrero-with-worm.jpg&w=373&h=380&ei=tIFGUMS4J8y20QGLlID4Ag&zoom=1)